

Held _____ 20 _____



**Wednesday, December 20, 2023
REGULAR MEETING MINUTES**

BRIGHT LOCAL SCHOOLS
Location: Bright Local Elementary School
Time: 6:00 p.m.

1 . Welcome/Opening

Subject	A. Welcoming
Meeting	Dec 20, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
Meeting	Dec 20, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

This meeting is being digitally recorded.

Subject	C. Roll Call
Meeting	Dec 20, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Access Public

Type Procedural

- Steve Cox, Board Member
- Tammy Hauke, Board Member
- John Gillespie, Board Member
- Jobey Lucas, Board Member
- Angie Wright, Board Member
- Jason Iles, Superintendent
- Jeff Rowley, Treasurer
- John P. Gauche, HS/JH Principal
- Whitney Gobin, ES Principal
- Lisa Beresford, Special Service Coordinator
- Debbie Robertson, Food Service Coordinator
- Nicole Barnett, Board Member elect
- Approximately 21 Guest

Subject D. Pledge of Allegiance

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Subject E. Recognition

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

Mr. Iles presented Board Member John Gillespie a commemorative clock in appreciation of his 6 years of service as a board member for the Bright Local School District.

Mrs. Stephanie Noe introduced the Bright Elementary Honor Choir who sang a Christmas song.

Subject F. Public Comments/Presentations

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Held _____ 20 _____

Category 1. Welcome/Opening

Access Public

Type Procedural

None

2 . Adoption of Agenda**Subject A. Adoptions Of Agenda**

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

Recommended Action **(Resol. #073-2023)** Motion to adopt the agenda for the December 20, 2023 Board of Education regular board meeting as presented and revised.

Mr. Rowley requested that the agenda be revised to add Subject B to Section 5-Facilities and Transportation to discuss the approval of the purchase of a new propane bus under the EPC pricing program.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie		X	X		
Mrs. Hauke	X		X		
Mr. Lucas			X		
Mrs. Wright			X		

3 . Administrative/Committee Reports**Subject A. Superintendent - Mr. Jason Iles**

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information, Reports

- ♦ Celebrations
 - Say Soccer State Champions-Wings
 - Basketball Teams off to a Great Start
 - Academic Team/Bowling Success
 - FFA Success
 - 3rd In State Impacts of Agriculture-Jillian Lucas/Oakley Engle/Tesse Potts/Gabriella Crowe
 - Hayden Stratten for placing 6th in the Career Conversations CDE.
 - Rowan Rodes placed 7th, and Jada Combs placed 9th in the Career speech contest.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

The Careers Quiz bowl team of Jenna Canada, Grady Roberts, Carson Hart, and Christopher Wessner placed 16th

▪ **These are all state rankings, 321 schools were eligible to participate in these event**

- Practice ACT @ MCC Special Thank you for hosting.
- Whiteoak Valley Grange craft fair well attended successful hosted here at WO HS
- Secured \$12,000 over the next 3 years from Nutrien AG/Dynagro Seed-Steve Emery
- Building Admin/Staff Praise
- Discipline Update
- Safety Drills Completed
- Board Meeting Dates for 2024
- Approval of Nutritional Standards Compliance Report presented by the Superintendent and included in the board attachments.
- 3rd Grade Reading Scores
- Board Workshop is set for Jan 24th; Dinner will be at 5pm followed by the workshop that should wrap up by 8:30 pm.
- Admin Evaluations 1st Round are complete.

File Attachments
[Nov.Clinic.Visits.pdf \(23 KB\)](#)
[Nutritional Standards Compliance Report 2023 \(1\).docx \(17 KB\)](#)

Subject B. Southern Hills Career & Technical Center Report-Mr. Steve Cox

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES
 Category 3. Administrative/Committee Reports
 Access Public
 Type Information

Mr. Cox reported that the planning and development stages of the new building project continue with a total estimated cost of between \$7-7.5 million. The plan is to be ready to be in operation by the start of the 25-26 school year.

Subject C. High School Principal's Report- JP Gauche

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES
 Category 3. Administrative/Committee Reports
 Access Public
 Type Information

1. Extracurriculars
 - a. Academic Team
 - i. Finished the Season only losing 1 Match.
 - b. Basketball and bowling started seasons.
 - i. All games are live streamed on the HUDL Whiteoak fan Page
 1. Link on Facebook and BLSL Newsletter
 - ii. Homecoming 1/19
 - c. Band
 - i. Winter concert was held on 12/14
 - ii. 7th Grade Band Night during 12/15 boys basketball game
 - d. Drama Club held a Christmas Kidnapping on 12/16
 - i. Interactive Dinner and Play

Held _____ 20 _____

- e. FFA
 - i. Participated in leadership night on 11/29
- 2. Day of Giving
 - a. Students participated in activities.
 - a. Food Drive
 - b. Blanket making
 - c. Gift Wrapping
 - d. Other great activities for students to participate in for community service.
- 3. Career Coaching
 - a. 10th grade 1 on 1 coaching sessions to discuss future career plans and goals
- 4. 8th Graders will visit the Southern Hills CTC on 1/18
- 5. Parent-teacher conferences will be held on January 25th
- 6. CPR Training 11/28
 - a. 29 students were trained
- 7. Future Plans has purchased former Chatfield College facilities in St. Martins Ohio.

File Attachments
[12_20_Principal_Update_WS.docx \(8 KB\)](#)

Subject	D. Elementary Principal Report- Whitney Gobin
Meeting	Dec 20, 2023 - REGULAR MEETING MINUTES
Category	3. Administrative/Committee Reports
Access	Public
Type	Information

1. Honor Choir – Wonderful job and a big special thanks to Rhiannon for all of the extra time and effort that she puts into our music program. She does so much “extra” that is so, so appreciated!!
2. Solid 3rd Grade Language Arts scores for the fall with over 50% already meeting the TGRG, Third Grade Reading Guarantee, requirements.
3. Continuing to tweek interventions as we get middle of year data.
4. Amazing 4th, 5th and 6th grade Christmas musical. Great community turn-out. Terrific band concert!
5. PBIS – first quarter movie incentive – so fun! Breakfast Buddies for students needing someone to check in on them and their behavior, off to a great start. Bre Lee and Natasha Shelton doing a great job of keeping us on track with monitoring behavior and incentives.
6. Pee Wee Soccer ended so strong! Wings 2 State Champs! And a 3rd and 4th from boys passers and kickers as well. Pee Wee basketball off to a wonderful start!! Busy Saturdays at Bright
7. Santa Shop went off without a hitch. Thankful for our PAWS committee!
8. Merry Christmas and thank you all for a great year! Thank you, John, for always being supportive and encouraging!

File Attachments
[Dec 2023 Elementary Board Update.docx \(1,006 KB\)](#)

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Subject E. Food Service- Debbie Robertson

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mrs. Robertson reported the followings:

- USDA/DOD has reclaimed/taken back account funds that were unspent as of the end of 2023 calendar year.
- At this point there is no future plans by the USDA to fund future DOD accounts for commodities.
- Although it is not yet known by how much, the claim rates going forward may be lowered.

Mr. Rowley asked what the average annual amount of this funding was that may be lost. Mrs. Robertson reported that it is usually around \$36,000.

Subject F. Transportation- Lynn Decker

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mr. Iles reported that the Micro-Bird Bus has been delivered and is scheduled for inspection and should be in operation by the time the students return in January.

Subject G. Special Education/Preschool- Lisa Beresford

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mrs. Beresford wished to express her thanks to the Board for continuing to allow the District to contract for Psychological Services with Eric from Adams County. It is greatly needed.

Varsity Tutoring is to be coming in January to discuss a free platform to be offered.

The Ohio Special Education Profile report is out, and Bright Local did very well. There was one comment on our alternative assessment, but it was nothing we could have avoided.

4. Financial Reports/Resolutions

Subject A. Approval of November 15, 2023 minutes.

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Held _____ 20 _____

Access Public

Type Action

Recommended Action Motion to approve of the Board of Education minutes of the November 15, 2023 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments

[Regular Meeting Minutes November 15 2023 discussion draft.pdf \(413 KB\)](#)Executive Content

See attached.

Subject B. Financial Reports

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending November 30, 2023 as presented.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)

Administrative File Attachments

[A Treasurer Detail Report for Dec 20 2023.pdf \(115 KB\)](#)
[A1 Cash Reconciliation as of November 30, 2023 signed.pdf \(34 KB\)](#) A
[2 Cash Summary Report Nov 23.pdf \(47 KB\)](#)
[B Disbursement Summary Report Nov 23.pdf \(46 KB\)](#)
[C Appropriation Summary Report Nov 23.pdf \(29 KB\)](#)
[D Receipt Listing Nov 23.pdf \(72 KB\)](#)

Subject C. Revenue and Appropriations Modifications

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve the revenue and appropriation modifications as presented.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Admin Content
See attached Adjustment Report "E".

Administrative File Attachments

- E1 [Anticipated Revenue Transactions Budget Mods Nov 23.pdf \(33 KB\)](#)
- E2 [Budget Transactions Mods Nov 23.pdf \(44 KB\)](#)

Subject D. Transfers and Advances

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Approve the following fund transfers as presented

Transfer of November Medicaid Reimbursement receipts in the amount of \$5,477.77 from the General Fund 001-7200-910-9021-000000-000-00-000 to the Permanent Improvement Fund 003-5100-9020-000.

File Attachments

- F [Transfer Advance Activity Report Nov 23.pdf \(31 KB\)](#)

Subject E. Donations

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

Anonymous:

- \$1,000 donation to Community Sponsored Unpaid Lunch Accounts.
- \$225 anonymous donation for supplies for the candy grams sales at the elementary and for student delinquent meal accounts.

Donors Choose:

- Approve Donors Choose for consumable hygiene items totaling \$792.11 for CC unit.
- Approve Donors Choose for Rubbermaid Heavy Duty 2-Shelf Utility/Service Cart for \$415.00 in CC Unit.
- Approve Donors Choose for Food containers valued at \$259.96 for CC unit.
- Approve Donors Choose for Disposable Coffee Cups, plastic cups, and travel mug cups valued at \$276.97 for CC unit.
- Approve Donors Choose for Dixie paper plates valued at 63.90 for CC unit.
- Approve Donors Choose for lemonade, and coffee packs valued at \$242.28 for CC unit.
- Approve Donors Choose for plastic silverware valued at \$50.36 for CC unit.
- Approve Donors Choose for Chef Craft Measuring Cup (8) valued at \$42.88 for CC unit.
- Approve Donors Choose for oven mitt set (4) valued at \$62.68 for CC unit.
- Approve Donors Choose for Pasta Strainer (2) valued at \$29.98 for CC unit.

Held _____ 20 _____

- Approve Donors Choose for baking mat (8) valued at 27.98 for CC unit.
- Approve Donors Choose for trivets for hot dishes valued at \$24.99 for CC unit.
- Approve Donors Choose for French Vanilla creamer (2) and Mini Moos creamer valued at \$37.34 for CC unit.
- Approve Donors Choose for Torani Flavored Syrups (2) valued at \$35.54 for CC unit.
- Approve Donors Choose for plastic shot glass (3) valued at \$17.28 for CC unit.
- Approve Donors Choose for hand2mind measuring cups (2) valued at \$31.15 for CC unit.
- Approve Donors Choose for hand2mind measuring spoons (2) valued at \$15.98 for CC unit.
- Approve Donors Choose for Icee countertop slushie maker valued at \$129.99 for CC unit.
- Approve Donors Choose for Icee 4 pack Slushie syrups (4) valued at \$103.96 for CC unit.
- Approve Donors Choose for Marvel Fidget Stress Glitter Ball (2), several sensory games valued at \$128.72 for CC unit.
- Approve Donors Choose for 6-pack of slime compound (5) valued at \$69.27 for CC unit.
- Approve Donors Choose for various stress balls, fidget toys, glow sticks, watercolor kit, and fidget bracelets valued at \$340.81 for CC unit.
- Approve Donors Choose for various pens and pencils valued at \$102.42 for CC unit.
- Approve Donors Choose for JellyBoards, Building Block Notebooks, and Scratch Art Note pads valued at \$28.77 for CC unit.

Subject F. Approval of Financial Reports and Resolutions.

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol. #074-2023)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie			X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

5 . Facilities and Transportation

Subject A. Facility Services Reports/Building Use

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type

Vetting contract for cleaning supplies previously with Jani Chem-
 * Have met with Cintas multiple times in regard to supplies, chemicals, rags, dispensers etc.
 *Change will allow some streamline of materials being used/amount of cleaning supplies used/limit waste

Approval to enter into a 5 year contract with Cintas on select custodial supplies.

Held _____ 20 _____

Recommended Action

(Resol. #075-2023) Motion to approve the Facility and Transportation resolutions as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie			X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

6 , Education/Curriculum/Instruction

Subject A. HQIM Update
Meeting Dec 20, 2023 - REGULAR MEETING MINUTES
Category 6. Education/Curriculum/Instruction
Access Public
Type Information

- HQIM for Science of Reading-Vendors list updated in Jan
- Polite program for new math curriculum materials Zerhn

7 , Personnel

Subject A. Personnel
Meeting Dec 20, 2023 - REGULAR MEETING MINUTES
Category 7. Personnel
Access Public
Type Information

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

- Approve Bri Lee request for professional day to attend PBIS Incentive Trip to Star Cinemas, Hillsboro, OH, on 12/19/2023, from 11:30 am-2:30 pm.
- Approve Stephanie Carson request for professional day to attend Cincinnati Museum Center (Union Terminal), 1301 Western Ave., Cincinnati, OH, on 5/9/24, from 9:00 am-2:30 pm.
- Approve Julie Greene request for professional day to attend Cincinnati Museum Center (Union Terminal), 1301 Western Ave., Cincinnati, OH, on 5/9/24 from 9:00 am-2:30 pm.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

- Approve Sarah Kress request for professional day to attend Cincinnati Museum Center (Union Terminal), 1301 Western Ave., Cincinnati, OH, on 5/9/24 from 9:00 am-2:30 pm.

Admin Content

Subject **B. Certified Substitutes**

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approval of the following substitutes personnel recommendations as presented:

- Allie Bogart
- Avery Bogart
- Rhonda Hassman
- Jessica Messer

Subject **C. Approval of personnel recommendations.**

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action **(Resol. #076-2023)** Motion to approve the personnel recommendations items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas	X		X		
Mrs. Wright			X		

8 . Administrative Advisor

Subject **A. Meetings Dates for Calendar Year 2024**

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 8. Administrative Advisor

Held _____ 20 _____

Access Public

Type Action

Recommended Action Motion to approve the proposed Board of Education Meeting dates for calendar year 2024 as presented as per ORC 3313.15.

File Attachments
Board meeting_dates_2024.docx.pdf (42 KB)

Subject B. Appoint of Chairperson 2024 Organizational Mtg

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 8. Administrative Advisor

Access Public

Type Action

Recommended Action Motion to approve the appointment of Angie Wright as the temporary chairperson for the January 2024 Organizational Meeting.

Subject C. Approval of Administrative and Advisory.

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 8. Administrative Advisor

Access Public

Type Action

Recommended Action **(Resol. #077-2023)** Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie			X		
Mrs. Hauke	X		X		
Mr. Lucas		X	X		
Mrs. Wright					X

9 Executive Session

Subject A. Move into executive session:

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 9. Executive Session

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Access Public

Type Action

Recommended Action **(Resol. #078-2023)** Motion to move into executive session at 7:13 pm for the purpose of discussing a legal issue related to a student being housed at Safe House, and for the employment of a public employee or official.

Mr. Iles, Mr. Rowley, and Nicole Barnett were invited to the meeting.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie			X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

Executive Content

See attached Executive Session record form.

Subject B. Return to regular session:

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

Category 9. Executive Session

Access Public

Type Action

Recommended Action Motion to return to regular session at 7:28pm

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie			X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

10. Adjourn

Subject A. Adjourn

Meeting Dec 20, 2023 - REGULAR MEETING MINUTES

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

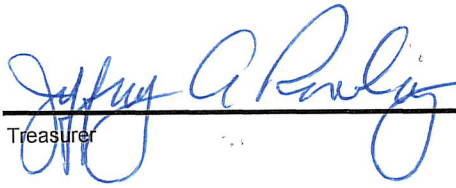
Held 12/20/2023 20

Category 10. Adjourn

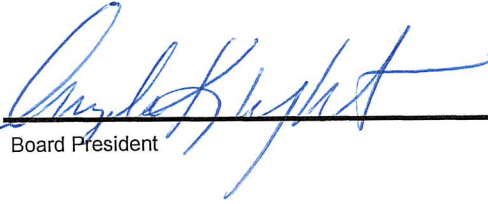
Access Public

Type Procedural

Meeting adjourned at 7:29 PM



Treasurer



Board President